

2023 MEMBERSHIP RULES/REGULATIONS – FARMER/GARDENER VENDORS

1. Members must read rules/regulations and bylaws and understand them as they apply to the products they offer for sale at FARM markets. Members may sell at any or all FARM market locations.
2. The annual membership (January 1 through December 31) is \$30 and is due before selling at any market. Additionally, first-time applicants must agree to an inspection completed by the FARM board of directors at least two weeks before they expect to sell. A first-time, non-refundable \$35 inspection fee will be charged to help cover the cost of this inspection.
3. Each membership is allowed one selling space consisting of two (2) parking spaces included in the annual fee. Additional selling space, consisting of two parking spaces, may be purchased for \$30. The fee is not subject to proration and is non-refundable.
4. FARM reserves the right to assign all selling spaces, but generally all selling spaces will be on a first-come basis. FARM also reserves the right alter space allotments for special events (e.g., Oak Ridge Lavender Festival).
5. No more than three canopies are allowed per member's total selling space. Each canopy leg must be secured, either with weights (15 pounds per leg) or by being tied securely to the vehicle. The market manager or a board member may ask that canopies be taken down in the event of severe weather or for canopies improperly secured.
6. Sales begin at 8:00 AM for morning markets and 3:00 PM (2:00 PM when daylight saving time ends) for afternoon markets. NO EARLY SALES, NO EXCEPTIONS. Pre-bagging is allowed.
7. It is the member's responsibility to follow all state and federal food safety regulations when producing and marketing their product. Failure to follow rules can lead to termination of FARM membership.
8. Any member selling items that require certifications or permits, either state or federal, must supply a copy of their current certifications and inspections. All scales must display a current TDA inspection sticker. Active members selling non-potentially hazardous foods prepared in a home-based kitchen must conform to state-required labeling, as outlined by Tennessee's Food Freedom Act (TN Code Ann. 53-8-117). Members selling items requiring permits and/or licenses must display a copy at point of sale, as required by law.
9. Farmers may sell only items they have grown/produced on their farm, their family farm, or land they have leased or rented. No farm/garden items can be bought and then resold at FARM markets.
10. No out-of-state products allowed.
11. Members selling dried hemp must provide a state TDA license to grow, a current TDA Industrial Crop Inspection Report, and a Certificate of Analysis for CBD oil and/or dried hemp. All product labels must meet state and federal requirements. Health claims are not allowed on labeling, and CBD oil cannot be sold as a nutritional supplement. No pre-rolled cigarettes, hemp vapors, or pipes. A TDA food manufacturing license is required for any edible hemp product after all the previous requirements have been met. No out-of-state growers or processors will be permitted.
12. Meat vendors who do not raise livestock from birth must adhere to the following guidelines of ownership prior to slaughter to be considered raised. Bovine species, must be owned at least nine

months; ovine species, at least six months; swine, at least four months; and poultry, must be owned on fifth day after hatching.

13. A commission (presently 5%) based on gross sales for each sale day must be paid to the market manager. Completed commission form and commission must be turned in each day of sale no later than 6:15 PM for afternoon markets and 12:15 PM for morning markets. Please write your name and date on the envelope provided.
14. All members are required to post their prices. Pricing should be clearly stated by the item, container, package, or bunch. No exceptions.
15. All products must be sold by the member, their immediate family member, or designated employee/s on behalf of the member after notifying market managers. If the family member/employee is under age 16, direct supervision by an adult is required. Active members may sell products of another active member after notifying the market manager on or before the date of sale. Separate commission forms are to be submitted for each member. Employees must calculate and pay commissions for the active member each sale date. It is the responsibility of the active member to make employees and family members selling on their behalf aware of all rules/regulations and that they must adhere to them.
16. FARM requires a clear unobstructed walkway. Signs posted in the walkway or signs posted from canopies at eye level are prohibited and the market manager will ask that you remove them. Walkways should be kept clear to allow access by emergency personnel and vehicles.
17. FARM has a no-solicitation policy at our markets. Passing out flyers for business promotion, political advertisements, other festivals or events, and collecting signatures is not allowed. Vendors shall not distribute any printed materials at the market except flyers about their business/location.
18. Members are responsible for leaving their spaces clean. Bring a broom and receptacle if needed.
19. All complaints or grievances must be directed to the market manager. If he/she is unable to resolve the problem, it will be directed to the board of directors. Complaint forms are available from market managers or a board member.
20. Vendors in violation of market rules or bylaws will go through the following steps:
 - Verbal warning.
 - Written warning.
 - Suspension of selling privileges. Board of directors will determine length of suspension.
21. FARM's liability insurance policy does not extend coverage to an individual member's personal or product liability. Such insurance is the member's responsibility. For your protection, the board of directors recommends you consult your insurance agent and obtain coverage.

REVISED: 2022 December 17