

## 2020 MEMBERSHIP RULES/REGULATIONS – FARMER/BREAD BAKER VENDORS

1. Members must read rules/regulations and bylaws and understand them as they apply to the products they offer for sale at F.A.R.M. markets. Members may sell at any or all F.A.R.M. market locations.
2. The annual membership is \$30. Additionally, first time applicants must agree to an inspection completed by the F.A.R.M Board of Directors at least two weeks before they expect to sell. A first-time, non-refundable \$25.00 inspection fee will be charged to help cover cost.
3. Renewal applications are \$30 until April 30. After April 30, renewal applications are \$40. New member applications must be received by April 15 for consideration. After that date, applications will not be considered for the current calendar year.
4. Farmers may sell only items they have grown/produced on their farm, their family farm, or land they have leased or rented. No produce can be bought and resold.
5. No out of state/foreign or import products allowed.
6. Each member is allowed two (2) parking spaces for one vehicle per membership. One additional parking space is available for a fee of \$30.00 payable with your application. To accommodate vendors selling from vehicles with trailers attached or vehicles that won't fit within 3 parking spaces, truck spaces (4 parking spaces) are available for a fee of \$100.00 per season, due and payable with your application. The fee is not subject to proration and is non-refundable.
7. Three canopies are allowed per market. All canopies must have weights on all legs, or a combination of canopies tied to vehicle and weights on front legs. Required weight is 15 pounds per leg. If the canopy is not weighted securely or there is inclement weather, the Market Manager or Board Member reserves the right to ask that canopies be taken down.
8. Sales begin at 8:00 AM for morning markets and 3:00 PM (2:00 PM when Daylight Saving Time ends) for afternoon markets. NO EARLY SALES, NO EXCEPTION. Pre-bagging is allowed if member chooses to allow this practice.
9. It is the member's responsibility to follow all the food safety, State and Federal regulations when producing and marketing their product. Failure to follow rules can lead to termination of membership.
10. Any member selling items that require State certification/permit must supply a copy of their current certification/permit and last inspection and all scales must display current TDA inspection sticker. Active members selling non-potentially hazardous foods prepared in a homebased kitchen must conform to state required labeling, as outlined in TN Code Ann. 53-8-117. Members selling items requiring permits/licenses must display a copy at point of sale, as required by law.
11. Members selling dried hemp must provide a State TDA license to grow, a current TDA Industrial Crop Inspection Report, and a Certificate of Analysis for CBD oil/and or dried hemp. All product labels must meet state and federal requirements. Health claims are not allowed on labeling and CBD oil cannot be sold as a nutritional supplement. No pre-rolled cigarettes, hemp vapors, or pipes. A TDA food manufacturing license is required for any edible hemp product after all the previous requirements have been met. No out of state growers or processors will be permitted.
12. Meat vendors who do not raise livestock from birth must adhere to the following guidelines of ownership prior to slaughter to be considered raised. Bovine species, at least 9 months, ovine

species, at least 6 months, swine, at least 4 months and poultry must be owned on 5th day after hatching.

13. A commission (presently 5%) based on gross sales for each sale day must be paid to the market manager. Completed commission form and commission must be turned in each day of sale no later than 6:15 PM for afternoon markets and 12:15 PM for morning markets. Please write your name and date on the envelope provided.
14. All members are required to post their prices. Pricing should be clearly stated by the item, container, package or bunch. No exceptions.
15. All products must be sold by the member, their immediate family member or designated employee/s on behalf of the member after notifying market managers. If the family member/employee is under age 16, direct supervision of an adult is required. Active members may sell products of another active member after notifying the market manager on or before the date of sale. Separate commission forms are to be submitted for each member. Employees must calculate and pay commissions for the active member each sale date. It is the responsibility of the active member to make employees and family members selling on their behalf aware of all rules/regulations and that they must adhere to them.
16. F.A.R.M. requires a clear unobstructed walkway. Signs posted in the walkway or signs posted from canopies at eye level are prohibited and the Market Manager will ask that you remove them. Walkways should be kept clear to allow emergency personnel and vehicles access.
17. Any form of advertisement for other events or businesses during market hours is not allowed, without prior approval of the Board of Directors.
18. Members are responsible for leaving his/her space clean. Bring a broom and receptacle if needed.
19. All complaints or grievances must be directed to the Market Manager. If he/she is unable to resolve the problem, it will be directed to the Board of Directors. Complaint forms are available from Market Managers or a Board Member.
20. Vendors in violation of market rules or bylaws will go through the following steps:
  - Verbal warning.
  - Written warning.
  - Suspension of selling privileges. Board of Directors will determine length of suspension.
21. F.A.R.M.'s liability insurance policy does not extend coverage to individual member's personal or product liability. Such insurance is the responsibility of the member. For your protection, the Board of Directors recommends you consult your insurance agent and obtain coverage.

REVISED 3/1/2020