

2022 MEMBERSHIP RULES/REGULATIONS - FOOD VENDOR/FOOD CART VENDORS

1. Members must read rules/regulations and bylaws and understand them as they apply to the products they offer for sale at F.A.R.M. markets.
2. The annual membership is \$30. Additionally, first time applicants must apply at least two weeks before they expect to sell. A first-time, non-refundable \$50.00 processing fee will be charged to help cover cost.
3. Renewal applications are \$30 until April 30. After April 30, renewal applications are \$40. New member applications must be received by April 15 for consideration. After that date, applications will not be considered for the current calendar year.
4. Food vendors may only sell products that have had prior approval by the Board of Directors. No item that has not been approved may be sold. If the menu changes during the season, vendors must contact the Board of Directors at info@farmmarkets.com for approval of added/changed menu items.
5. Vendors may sell food or beverages only, NO MERCHANDISE. Vendors may sell only on-site prepared food and beverages, intended for immediate or later consumption. Prepackaged foods, properly labeled, can only be prepared by the vendor in an off-site TDA licensed kitchen, owned, rented or leased by the operator. Please furnish current copies of license, lease/rental agreement and TDA inspection report.
6. Priority will be given to applicants who use locally sourced products.
7. Only Tennessee residents are eligible for membership. Vendors must have a valid license issued by Health Departments and/or permits issued by counties, cities or municipalities they operate in. Applicable permits and/or license must accompany this application and be posted at the point of sale.
8. Food trucks/carts are allowed up to two parking spaces at markets. One additional space is available for \$30.00, or four spaces for \$100.00, payable once annually with your application. This fee is not subject to proration. Canopies must have weights on all legs, or a combination of canopies tied to vehicle and weights on front legs. Required weight is 15 pounds per leg. If the canopy is not weighted securely or there is inclement weather, the Market Manager or Board Member reserves the right to ask that canopies be taken down.
9. Before entering the market area, check with the market manager. He/she will verify your membership and direct you to your parking space/s. If compressors or motors must run during market hours, please inform the Board of Directors and the market manager. You will be parked in a manner to direct exhaust away from other vendors and customers.
10. Sales begin at 8:00 AM for morning markets and 3:00 PM (2:00 PM when Daylight Saving Time ends) for afternoon markets. NO EARLY SALES, NO EXCEPTION. Pre-bagging is allowed if member chooses to allow this practice.
11. A commission (presently 5%) based on gross sales for each sale day must be paid to the

market manager. Completed commission form and commission must be turned in each day of sale no later than 6:15 PM for afternoon markets and 12:15 PM for morning markets. Please write your name and date on the envelope provided.

12. All members are required to post their prices. Only one sandwich board sign and one flat sign affixed to the truck are allowed.
13. All products must be sold by the member, their immediate family member or designated employee/s on behalf of the member after notifying market managers. If the family member/employee is under age 16, direct supervision of an adult is required. Employees must calculate and pay commissions for the active member each sale date. It is the responsibility of the active member to make employees and family members selling on their behalf aware of all rules/regulations and that they must adhere to them.
14. F.A.R.M. requires a clear unobstructed walkway. Signs posted in the walkway or signs posted from canopies at eye level are prohibited and the Market Manager will ask that you remove them. Walkways should be kept clear to allow emergency personnel and vehicles access.
15. Members will provide trash containers, collect and take trash with you. Bring a broom and receptacle if needed. Members are responsible for leaving his/her space clean.
16. FARM has a no-solicitation policy at our markets. Passing out flyers for business promotion, political advertisements, other festivals, or events, collecting signatures is not allowed. Vendors shall not distribute any printed materials at the market except flyers about their business/location.
17. Electricity must be self-contained, and all liquids are to be contained on board.
18. All complaints or grievances must be directed to the Market Manager. If he/she is unable to resolve the problem, it will be directed to the Board of Directors. Complaint forms are available from Market Managers or a Board Member.
19. Vendors in violation of market rules or bylaws will go through the following steps:
 - Verbal warning.
 - Written warning.
 - Suspension of selling privileges. Board of Directors will determine length of suspension.
20. F.A.R.M.'s liability insurance policy does not extend coverage to individual member's personal or product liability. Such insurance is the responsibility of the member. For your protection, the Board of Directors recommends you consult your insurance agent and obtain coverage.

REVISED 4/13/2022